

Decatur County Solid Waste

Management District Board

July 22, 2014

Terry Wagner, President, called the meeting to order at 7:00 PM with the following members present; Terry Wagner, Rick Nobbe, Jerome Buening, Mayor Gary Herbert, Darlene Tobias, Brittani Saunders(Director/Controller).

Brittani explained to the board that a transfer of appropriations needed to be made to take care of the \$930.00 Website claim from Street Smart. The appropriation was short \$130.00 so there was an emergency transfer of appropriation.

ORDINANCE OF EMERGENCY TRANSFER OF APPROPRIATIONS:

Whereas, certain emergencies have developed since the adoption of the existing annual budget, so that it is now necessary to transfer funds that were appropriated in the annual budget:

Therefore, to meet such emergencies, be it ordained: by the Decatur County Solid Waste Management Board of Decatur County,

Indiana that for the expense of said officials the following sums of money are hereby transferred and ordered set apart out of several funds herein named and for the purpose specifies, subject

to the laws governing the same.

| Transferred | Transferred | Amount | Amount |
|--------------|--------------|-----------|----------|
| From | To | Requested | Approved |
| Postage(321) | Website(324) | \$ 130.00 | \$130.00 |

Presented to the Decatur County Solid Waste Management Board and read in full and adopted this 22nd day of July 2014.

Pres. Decatur. Co. Solid Waste Management Board

Attest: _____

AYE

NAY

Rick Nobbe _____

Jerome Buening _____

Gary Herbert _____

Darlene Tobias _____

Minutes and claims were sent prior to the District Board meeting. Rick Nobbe made a motion to accept the minutes and claims and Jerome Buening seconded the motion.

Brittani gave a brief education update. Brittani has scheduled several days with South Decatur and possibly going to have some new educational opportunities at Greensburg. Carole from Rush County Solid Waste and Brittani will be working together in the next few months to plan an environmental camp for school age kids. Details will follow in the coming months. The board agreed that this would be a great way to get the kids involved in recycling.

Brittani has asked the board to look into scheduling more shredding and electronic recycling dates. She was able to speak with Shares Inc out of Shelbyville to lower the price if we would do the events more often and also offer shredding and electronics events together. The main reason for doing so is to create more opportunities to recycle in our county and to be more available to the residents. Brittani also asked if we could stop charging \$5.00 for TV's as we should be offering this as a free service to our residents. The board agreed that no longer charging residents was a good idea and to also go ahead and schedule more electronics/shredding events starting in 2015.

Brittani presented the following 2015 Budget:

| Minor Account | Line Item Description | Account # | Amount |
|--------------------------------|--------------------------|-----------|--------------------|
| Salaries and Wages | Administrator/Controller | 101 | 41564.00 |
| Salaries and Wages | Advisory Council | 102 | 1,600.00 |
| Salaries and Wages | Extra Help | 103 | 3,000.00 |
| Employee Benefits | FICA & Medicare | 121 | 7,800.00 |
| Employee Benefits | Insurance | 122 | 6,000.00 |
| Employee Benefits | PERF – Regular | 123 | 5,000.00 |
| Other Personal Services | Registration Fees | 131 | 1,150.00 |
| Other Personal Services | Per Diem | 132 | 900.00 |
| TOTAL PERSONAL SERVICES | | | \$67,014.00 |

| Minor Account | Line Item Description | Account # | Amount |
|------------------------|-----------------------|-----------|-------------------|
| Office Supplies | Office Supplies | 211 | 1,500.00 |
| Office Supplies | Copy Machine Supplies | 212 | 1,000.00 |
| Office Supplies | Computer Supplies | 213 | 1,500.00 |
| Office Supplies | Official Records | 214 | 600.00 |
| Office Supplies | Printing | 215 | 1,000.00 |
| Repair and Maintenance | Repair of Equipment | 231 | 500.00 |
| Repair and Maintenance | Computer Maintenance | 232 | 1,000.00 |
| TOTAL SUPPLIES | | | \$7,100.00 |

OTHER SERVICES AND CHARGES

| | | | |
|--------------------------|---------------------------|-----|-----------|
| Professional Services | Legal Services | 312 | 2,000.00 |
| Professional Services | Engineering Services | 313 | 10,000.00 |
| Professional Services | Household Hazardous Waste | 314 | 60,000.00 |
| Professional Services | Matching Grants | 315 | 0 |
| Other Services & Charges | Exam of Records | 316 | 1100.00 |
| Other Services & Charges | Promotional Items | 317 | 5,000.00 |
| Communications and | Postage | 321 | 300.00 |
| Communications and | Travel | 322 | 2,500.00 |
| Communications and | Telephone | 323 | 1,700.00 |
| Communications and | Web Site | 324 | 1,300.00 |
| Communications and | Moving expense | 325 | 0 |
| Printing and Advertising | Reggie | 331 | 0 |
| Printing and Advertising | Education/Advertising | 332 | 40,000.00 |
| Printing and Advertising | Legal Notices | 333 | 800.00 |
| Insurance | Liability and Casualty | 341 | 4,500.00 |
| Insurance | Official Bonds | 342 | 100.00 |

| | | | |
|---|------------------------------|-----|---------------------|
| Repairs and Maintenance | Repairs | 361 | 500.00 |
| Rentals | Office Rent | 372 | 3,900.00 |
| Rentals | School & Courthouse | 373 | 9,000.00 |
| Rentals | Fair Booth Rent | 374 | 350.00 |
| Rentals | Lock Box Rent | 375 | 0 |
| Debt Service | Service Charges | 381 | 120.00 |
| Other Services and Charges | Permanent Drop Off Recycling | 390 | 80,000.00 |
| Other Services and Charges | Recycling & Apartments | 391 | 15,000.00 |
| Other Services and Charges | Mobile Drop off Sites | 392 | 25,000.00 |
| Other Services and Charges | Greensburg House to House | 393 | 115,000.00 |
| Other Services and Charges | Yard Waste | 394 | 9,000.00 |
| Other Services and Charges | Magazine & Subscriptions | 395 | 50.00 |
| Other Services and Charges | Official Meetings & Dues | 396 | 1,500.00 |
| Other Services and Charges | Battery & Mercury recycling | 397 | 15,000.00 |
| Other Services and Charges | Open Dump Sites | 398 | 2,000.00 |
| Other Services and Charges | Recycling Tires | 399 | 28,000.00 |
| TOTAL OTHER SERVICES AND CHARGES | | | \$433,720.00 |

| Capital Outlays | Line Item Description | Account # | Amount |
|------------------------------|-----------------------|-----------|--------------------|
| Machinery and Equipment | Equipment | 441 | 5,000.00 |
| Other Capital Outlays | Recycling Bins | 451 | 15,000.00 |
| TOTAL CAPITOL OUTLAYS | | | \$20,000.00 |

Total Budget Estimate \$ 527,834.00

AYE

NAY

 Darlene Tobias

 Gary Herbert

 Terry Wagner

 Rick Nobbe

 Jerome Buening

Brittani explained that the 2015 budget amount was the same as the past 2 years. She did not feel it necessary to request more at this time. The board was all in favor.

Yard Waste contract proposal documents were opened. Leising Excavating and Mulch had a proposal amount of \$4000.00 from September 1, 2014-August 31, 2015. Carl Stier had a proposal amount of \$8850.00 for the 2014-2015 year. Darlene Tobias made a motion to accept Leising Excavating and Mulch in the amount of \$4000.00 with Jerome Buening seconding the motion. All in favor.

With no other business to come before the District Board, Rick Nobbe moved to adjourn, second by Jerome Buening. The next meeting will be August 26, 2014 at 7:00 p.m.

 President- Decatur County Solid Waste Board

Attest: _____