

**MINUTES OF THE DECATUR COUNTY
SOLID WASTE MANAGEMENT BOARD**

Tuesday July 26, 2016 at 6:00 p.m.

The meeting of the Decatur County Solid Waste Management District Board was called to order by Chairman John Richards on Tuesday, July 26, 2016 at 6:00P.M. at the Decatur County Solid Waste Office at 315 S Ireland St, Greensburg, IN 47240

MEMBERS PRESENT: Mayor Dan Manus, Westport Town Council Joyce Brindley, Commissioner John Richards, Commissioner Jerome Buening, City Councilman Darren Covington

MEMBERS ABSENT: Commissioner Rick Nobbe, County Councilman Kenny Hooten

OTHERS PRESENT: Executive Director Brittani Saunders, Mark Fixmer of Best Way Disposal/Decatur Hills Landfill

APPROVAL OF MINUTES: Motion was made by Jerome Buening to approve minutes of June 2016 meeting. Seconded by Joyce Brindley and the motion carried.

TREASURER'S REPORT: Motion was made by Darren Covington to approve July 2016 claims. Jerome Buening seconded the motion and the motion carried. The board approved the 2017 Salary Ordinance so that the salary line items match for 2017. Jerome Buening made a motion to move the annual salary to \$42,319.00. Joyce Brindley seconded the motion and the motion carried.

2017 Salary Resolution

Be it ordained by the Decatur County Solid Waste Management District Board of Decatur County, Indiana: That the Salaries and Wages for the year ending December 31, 2017 is hereby approved:

Salary Resolution of 2017

<u>Position</u>	Annual
Administrator/Controller	\$ 42,319.00
Part Time and Hourly Rated Employees	

<u>Position</u>	
Advisory Board members	\$25.00 per meeting attended
Part Time	\$10.70 per hour

Presented to the Decatur County Solid Waste Management District Board of Decatur County, Indiana and adopted on Tuesday July 26, 2016.

YEA	NAY
<u>Dan Manus</u>	_____
<u>Joyce Brindley</u>	_____
<u>Darren Covington</u>	_____
<u>Jerome Buening</u>	_____
<u>John Richards</u>	_____

Brittani also presented the 2017 Budget. Darren Covington made motion to accept the 2017 budget as presented and Joyce Brindley seconded and the motion carried.

Minor Account	Line Item Description	Account #	2017
Salaries and Wages	Administrator/Controller	101	42,319.00
Salaries and Wages	Advisory Council	102	1,600.00
Salaries and Wages	Extra Help	103	2,000.00
Employee Benefits	FICA & Medicare	121	7,800.00
Employee Benefits	Insurance	122	6,500.00
Employee Benefits	PERF – Regular	123	5,000.00
Other Personal Services	Registration Fees	131	2,000.00
Other Personal Services	Per Diem	132	750.00
TOTAL PERSONAL SERVICES			\$ 67,969.00

Minor Account	Line Item Description	Account #	2017
Office Supplies	Office Supplies	211	500.00
Office Supplies	Copy Machine Supplies	212	250.00
Office Supplies	Computer Supplies	213	250.00
Office Supplies	Official Records	214	600.00
Office Supplies	Printing	215	250.00
Repair and Maintenance Supplies	Repair of Equipment	231	500.00
Repair and Maintenance Supplies	Computer Maintenance	232	1,000.00
TOTAL SUPPLIES			\$ 3,350.00

Minor Account	Line Item Description	Account	2017
Professional Services	Recycling Events	311	25,000.00

Professional Services	Legal Services	312	2,000.00
Professional Services	Engineering Services	313	2,000.00
Professional Services	Household Hazardous Waste	314	50,000.00
Other Services & Charges	Exam of Records	316	1,500.00
Other Services & Charges	Promotional Items	317	5,000.00
Communications and Transportation	Postage	321	200.00
Communications and Transportation	Travel	322	3,000.00
Communications and Transportation	Telephone	323	1,700.00
Communications and Transportation	Web Site	324	1,000.00
Printing and Advertising	Education/Advertising	332	45,000.00
Printing and Advertising	Legal Notices	333	800.00
Insurance	Liability and Casualty	341	4,000.00
Insurance	Official Bonds	342	100.00
Repairs and Maintenance	Repairs	361	500.00
Rentals	Office Rent	372	3,900.00
Rentals	School & Courthouse Recycling	373	9,000.00
Rentals	Fair Booth Rent	374	300.00
Other Services and Charges	Scholarship	389	1,500.00
Other Services and Charges	Permanent Drop Off Recycling	390	80,000.00
Other Services and Charges	Recycling & Sharps	391	18,000.00
Other Services and Charges	Mobile Drop off Sites	392	25,000.00
Other Services and Charges	Greensburg House to House	393	115,000.00
Other Services and Charges	Yard Waste	394	5,000.00
Other Services and Charges	Magazine & Subscriptions	395	0.00
Other Services and Charges	Official Meetings & Dues	396	1,500.00
Other Services and Charges	Battery & Mercury recycling	397	5,000.00
Other Services and Charges	Open Dump Sites	398	1,500.00
Other Services and Charges	Recycling Tires	399	18,000.00
Other Services and Charges	Vehicle Insurance	385	650.00
Other Services and Charges	Vehicle Registration and Plates	386	50.00
Other Services and Charges	District Vehicle Gas & Maintenance	387	5,000.00

TOTAL OTHER SERVICES AND CHARGES **\$431,200.00**

Capital Outlays	Line Item Description	Account #	2017
Machinery and Equipment	Equipment	441	1,000.00
Other Capital Outlays	Recycling Bins	451	15,000.00
Other Capital Outlays	Vehicle	461	0.00

TOTAL CAPITOL OUTLAYS **\$16,000.00**

2017 Total Budget Estimate \$ 518,519.00

AYE

NAY

Joyce Brindley
John Richards
Jerome Buening
Darren Covington
Dan Manus

YARD WASTE 2016-2017: Only one proposal came in for Yard Waste for 2016-2017. Leising Excavating asked to renew their contract for an additional year at the same price of \$6,000.00. Leising Excavating has all the required composting permits. Joyce Brindley made a motion to accept Leising Excavating's proposal and Darren Covington seconded and the motion carried.

OLD BUSINESS: At our previous board meeting a location that was once American Lifts was discussed for purchase. After touring the facility, the board has decided that this location is not the right fit for the Solid Waste District. Darren Covington stated that at this time the board will not pursue this location or actively work on looking for another location. However, the board asks that everyone keep their eyes open for other possibilities for the future.

Dan Manus let the board know that he has received 2 pricing options for carts for the trash and possible recycling route for the City of Greensburg. Rehrig Pacific came in at \$207,660 for 4,000 carts and Best Equipment came in at approximately

\$215,000.00 for 4,000 carts. Mayor Manus is still working on getting a third quote as well as talking with the City Council to get this project moving forward due to safety and pollution issues the city has been facing.

ADJOURN: Next board meeting August 30, 2016. Motion was made by Darren Covington to adjourn the meeting.

Motion was seconded by Jerome Buening and the motion carried.

John Richards, Chairman

Brittani Saunders, Attest